

Laurus College Addendum

Faculty Listing¹

Faculty Member	Teaching Specialization
<div style="border: 1px solid black; padding: 5px; display: inline-block; margin-bottom: 10px;">Animation</div> <p><u>Christopher Koehler</u> (Department Director) O.A. – Digital Arts and Computer Animation; Laurus College, CA Certificate-3D Animation; Laurus College, CA Additional Training: Master Classes through The Gnomon Workshop including: Production Workflow, Sculpting Comic book Statues and Maquettes, Traditional Art Values, Environmental Creation, Digital Creature Creation Pipeline. CG Workshop Training: Mechanical Rigging with Maya Over 10 years animation experience</p> <p>Office Location: San Luis Obispo</p>	<ul style="list-style-type: none"> • Color Theory • ZBrush Digital Sculpting • Character Animation • Advanced Design and Animation • Computer Video Compositing and Camera Matching • Game Creation Using Maya
<p><u>Tyler Evangelista</u> O.A. – Digital Arts and Computer Animation; Laurus College, CA Certificate-3D Animation; Laurus College, CA</p> <p>Office Location: San Luis Obispo</p>	<ul style="list-style-type: none"> • Foundations of 3D Animation • Rendering in Animation • Modeling • Color Theory
<p><u>Paul Al Williams</u> A.S. – Purchasing Management; Fresno City College; Fresno, CA Over 10 years industry animation experience working in character development, motion graphics, lighting and Maya.</p> <p>Office Location: Atascadero</p>	<ul style="list-style-type: none"> • Modeling • Rendering • Character Animation
<p><u>Andre Wahl</u> B.S. – Animation and Visual Effects; Ex’pression College for Digital Arts; Emeryville, CA</p> <p>Office Location: Santa Maria</p>	<ul style="list-style-type: none"> • Foundations of 3D Animation • Modeling • Rendering • Color Theory • Character Animation • ZBrush Digital Sculpting • Game Creation

¹ All faculty members teach classes at each location: Atascadero, Santa Maria, San Luis Obispo, and Oxnard

	Using Maya
<p><u>Nelson Ocampo</u> A.S. – Criminal Justice; Kaplan University, IA Certificate – Character Animation; Animation Mentor, CA Certificate – 3D Graphics; Technology Development Center, CA</p> <p>Office Location: Oxnard</p>	<ul style="list-style-type: none"> • Foundations of 3D Animation • Modeling • Rendering • Color Theory • Character Animation
<p><u>Dean Stiles</u> B.F.A – Computer Art; Savannah College of Art and Design; Savannah, GA</p> <p>Office Location: Oxnard</p>	<ul style="list-style-type: none"> • Foundations of 3D Animation • Modeling • Rendering • Color Theory • Character Animation • Character Animation • Game Creation Using Maya
<p><u>Conrad Garcia</u> B.S. – Game Art and Design; Art Institute; Santa Monica, CA</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Foundations of 3D Animation • Modeling • Rendering • Color Theory • Character Animation • Character Animation • Game Creation Using Maya
<p>Information Technology (IT)</p>	<ul style="list-style-type: none"> • A+ Computer Basics • A+ Intermediate Networking • A+ Support Services • Basic Networking • Intermediate Networking • Security and Disaster Preparedness • Project Management
<p><u>Steven Marshall (Department Director)</u> A.A.-Network System Administration; Stautzenberger College, Maume, OH B.S.- Management of Technology; Athens State University, Athens, AL Certificate- PC PRO Microsoft Certified Application Specialist</p> <p>Office Location: Atascadero</p>	

Songpol Sangwanphanit

BS – Business Administration / Finance, California State University Northridge, CA
CompTIA A+ Certified
Microsoft Certified Professional

Office Location: **Oxnard**

- A+ Computer Basics
- A+ Module I
- A+ Module II
- A+ Support Services
- A+ Exam Prep
- Basic Networking
- Intermediate Networking
- Security and Disaster Preparedness
- TCP / IP and subnetting
- Network Administration
- Project Management

Tedi Jones

B.A. – Sociology; Ashford Universtiy, San Diego, CA
Certificate-Information Technology and Service Professional; Laurus College, CA
CompTIA A+ Certification
CompTIA Network+ Certification

Office Location: **Remote**

- A+ Computer Basics
- A+ Module I
- A+ Module II
- Basic Networking Intermediate Networking

Michael Courter

B.S. – Computer and Management Information Systems; Peru State College, Peru, NE

Office Location: **Remote**

- Basic Networking
- Intermediate Networking
- Security and Disaster Preparedness
- Project Management
- Network Administration

Shamikka Chalmers

M.S. – Information Technology; University of Phoenix, AZ
B.S. – Information Systems; University of Phoenix, AZ

- TCP / IP and subnetting
- Basic Networking
- Intermediate

<p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Networking • Security and Disaster Preparedness • Project Management • Network Administration
<p><u>Randall Lewis</u> A.A.- Information Technology and Networking; Laurus College, Oxnard, CA B.A. – English Writing; California State University, Northridge, CA PC Network Pro PC Pro CompTIA A+ Microsoft Technology Associate</p> <p>Office Location: Oxnard</p>	<ul style="list-style-type: none"> • Basic Networking • Intermediate Networking • Security and Disaster Preparedness • Project Management • Network Administration • A+ Computer Basics • A+ Module I • A+ Module II
<p><u>Ivan Gonzales</u> B.S. – Computer Systems Engineering; Monterrey Institute of Technology, Monterrey N.L., Mexico</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Basic Networking • Intermediate Networking • Project Management • Network Administration • Basic / Intermediate Networking
<p><u>Alice Okali</u> B.A. – Computer and Quantitative Methods; University of St. Thomas, Saint Paul, MN</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Basic Networking • Project Management • Network Administration • Basic / Intermediate Networking
<p><u>John Sparks</u> B.S. – Industrial Technology; San Jose State, San Jose, CA CompTIA A+ Certified CompTIA Network+ Certified</p>	<ul style="list-style-type: none"> • A+ Computer Basics • A+ Module I • A+ Module II • Basic Networking

<p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Intermediate Networking • Project Management • Network Administration • Basic / Intermediate Networking
<p><u>Christina Mason</u> M.B.A.– Information Systems Management; Keller Graduate School, Irving, TX M.B.A. – Business Administration; Keller Graduate School, Irving, TX B.S. – Computer Information Systems; DeVry University, Irving, TX</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Basic Networking • Basic / Intermediate Networking • TCP / IP and subnetting • Network Administration • Project Management
<p><u>David Rivera</u> O.A. – Information Technologies and Network Systems; Laurus College, CA Certificate-Information Technology and Service Professional; Laurus College, CA Certificate-Computer Networking; Laurus College, CA CompTIA A+ Certified CompTIA Network+ Certified Certified Prometric Testing Proctor</p> <p>Office Location: Santa Maria</p>	<ul style="list-style-type: none"> • A+ Computer Basics • A+ Module I • A+ Module II • A+ Support Services • A+ Exam Prep • Basic Networking
<p><u>Allen Polfer</u> Certificate – Windows Server; ProSoft; Van Nuys, CA Certificate – Computer Administration; New Horizon; Fresno, CA Certificate – Network & Server Administration; Microsoft Small Business Specialist</p> <p>Office Location: Atascadero</p>	<ul style="list-style-type: none"> • A+ Computer Basics • A+ Module I • A+ Module II • Basic Networking • Basic / Intermediate Networking • TCP / IP and subnetting • Network Administration • Project Management

<div style="border: 3px double black; padding: 5px; text-align: center; margin-bottom: 10px;">Medical Billing</div> <p><u>Rebecca Sandoval</u> (Department Director) A.S. – Medical Billing and Coding; Charter College, CA</p> <p>Office Location: Oxnard</p>	<ul style="list-style-type: none"> • Health Insurance • Electronic Medical Billing • Supplies and Procedural Coding • Diagnosis Coding
<p><u>Norma Walker</u> A.A.S. – Medical Coding and Billing; Charter College, CA CMRS – Certified Medical Reimbursement Specialist, American Medical Billing Association</p> <p>Office Location: Oxnard</p>	<ul style="list-style-type: none"> • Medical Terminology • Diagnosis Coding • Health Insurance
<p><u>Charla Gonzales</u> A.S. – Clinical Administrative Medical Assistant, San Joaquin Valley College; Fresno, CA</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Medical Terminology • Health Insurance • Electronic Medical Billing • Supplies and Procedural Coding • Diagnosis Coding
<p><u>Sheryl Munoz</u> B.S. – Health Administration; University of Phoenix, Online</p> <p>A.A. - Health Administration; University of Phoenix, Online</p> <p>Office Location: Oxnard</p>	<ul style="list-style-type: none"> • Medical Terminology • Health Insurance • Electronic Medical Billing • Supplies and Procedural Coding • Diagnosis Coding
<p><u>Erica Gray</u> A.S. – Healthcare Administration; Ashworth College, GA</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Medical Terminology • Health Insurance • Electronic Medical Billing • Supplies and Procedural Coding • Diagnosis Coding
<p><u>Amy Hawkins</u> Certificate – Medical Secretary Certificate, Madera Adult School, CA Over 5 years in the field medical billing experience</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Medical Terminology • Health Insurance • Electronic Medical Billing • Supplies and

	<ul style="list-style-type: none"> Procedural Coding • Diagnosis Coding
<p><u>Patricia Lincoln</u> Over 10 years industry experience Subject matter expert / consultant Instructor in the field</p> <p>Office Location: Oxnard</p>	<ul style="list-style-type: none"> • Medical Terminology • Health Insurance • Electronic Medical Billing • Supplies and Procedural Coding • Diagnosis Coding
<div style="border: 1px solid black; padding: 5px; text-align: center; margin-bottom: 10px;"> Professional Business Systems </div> <p><u>Melanie Bryant</u> (Department Director) M.F.A – Film and Theater Arts; University of New Orleans; New Orleans, LA B.A. – Drama and Communications; University of New Orleans; New Orleans, LA</p> <p>Office Location: San Luis Obispo</p>	<ul style="list-style-type: none"> • Business Communications • Microsoft Office Applications • Portfolio Presentations • Business Management • Applications of Mathematics • Marketing
<p><u>Clint Stover</u> B.S. - Applied Studies, CSU Dominguez Hills, Dominguez Hills, CA AA - General Studies, Cuesta College, CA</p> <p>Office Location: Atascadero</p>	<ul style="list-style-type: none"> • Microsoft Office Applications • Business Communications • Project Management • Business Management • Microsoft Office Applications • Portfolio Presentations • Business Start-Up
<p><u>Richard Krueger</u> B.S. – Management Science; CSULA, CA</p>	<ul style="list-style-type: none"> • Business Communications

<p>A.A. – Business; Ventura College, CA Community College Limited Service Teaching Credential</p> <p>Office Location: Oxnard</p>	<ul style="list-style-type: none"> • Microsoft Office Applications • Portfolio Presentations • Bookkeeping Essentials for Business • Business Start-Up • Business Management Marketing
<p><u>Lynda Mondragon</u></p> <p>B.A. – Human Communications; CSUMB; Monterey Bay, CA Certificate – CBEST CA Teaching Credential</p> <p>Office Location: Santa Maria</p>	<ul style="list-style-type: none"> • Microsoft Office Applications • Business Communications • Portfolio Presentations • Professional Publications • Computer Basics • Application of Mathematics
<p><u>Derae Keech</u></p> <p>M.A. – Education; University of Phoenix, AZ B.S. – Business Management; Lipscomb University, TN</p> <p>Office Location: San Luis Obispo</p>	<ul style="list-style-type: none"> • Microsoft Office Applications • Business Communications • Business Management • Portfolio Presentations • Professional Publications
<p><u>Wendy Flores</u></p> <p>M.A. – Education; Brandman University, Irvine, CA B.A. – Sociology; UCSB; Santa Barbara, CA</p> <p>Office Location: Santa Maria</p>	<ul style="list-style-type: none"> • Business Communications • Microsoft Office Applications • Portfolio Presentations • Business Management • Marketing • Computer Basics
<p><u>Christa Dias</u></p> <p>M.A. – Educational Technology and Media; Eastern Michigan University; Ypsilanti, MI B.A. – Elementary Education; Notre Dame College; South Euclid, OH</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Business Communications • Microsoft Office Applications • Portfolio Presentations • Project Management • Computer Basics
<p><u>Laurie Manibusan</u></p> <p>M.A. – Public Administration; University of Guam;</p>	<ul style="list-style-type: none"> • Business Communications • Microsoft Office

<p>Mangilao, Guam</p> <p>B.S. - Public Administration; University of Guam; Mangilao, Guam</p> <p>Office Location: Remote</p>	<p>Applications</p> <ul style="list-style-type: none"> • Portfolio Presentations • Business Management • Marketing
<p><u>Tyson Russell</u></p> <p>B.A. – Business Administration; Seattle University, Seattle, WA</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Business Communications • Microsoft Office Applications • Portfolio Presentations • Marketing • Computer Basics •
<p><u>Steve Ryan</u></p> <p>B.A. – English; College of Staten Island, New York M.A.- English; City College of New York, New York</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Business Communications • Business Management • Portfolio Presentations • Marketing • Computer Basics
<p><u>Scott Taylor</u></p> <p>B.S. – Finance, University of Utah, Salt Lake City, UT M.B.A.- Management; California State University, Dominguez Hills/Carson, CA</p> <p>Office Location: San Luis Obispo</p>	<ul style="list-style-type: none"> • Business Communications • Business Management • Portfolio Presentations • English Business • Computer Basics
<p><u>Rachel Villanueva</u></p> <p>B.A. – English; UCSB, Santa Barbara, CA A.A.- English;Allan Hancock College, Santa Maria, CA A.A.- Liberal Arts; Allan Hancock College, Santa Maria, CA</p> <p>Office Location: Santa Maria</p>	<ul style="list-style-type: none"> • Business Communications • Portfolio Presentations • Marketing • Computer Basics • English

<p><u>Nancy Munkres</u> M.B.A – Business Administration; University of Phoenix; Online Campus B.A. – Business; University of Phoenix; Online Campus</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Business Communications • Microsoft Office Applications • Portfolio Presentations • Business Management • Applications of Mathematics • Marketing
<p><u>Troy Nichols</u> MBA - Business Administration, Post University, CT B.A. – Recreation Administration, CSU Sacramento; Sacramento, CA</p> <p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Business Communications • Portfolio Presentations • Computer Basics • English Business Management • Applications of Mathematics • Marketing
<div style="border: 3px double black; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>Web Design</p> </div> <p><u>Jeffrey Staso (Department Director)</u> B.S. – Telecommunications, Multi-Media & Applied Computing; CSUMB, CA</p> <p>Office Location: Santa Maria</p>	<ul style="list-style-type: none"> • Adobe Photoshop • HTML/XHTML • Structured Query Language (SQL) • Scripting for Web Design • Electronic Documents • PHP • Electronic Authoring Tools <p>Designing for E-Commerce</p>
<p><u>Rory Decker</u> A.A. – English; Cuesta College, CA Certificate-Web Design; Laurus College, CA</p> <p>Office Location: San Luis Obispo</p>	<ul style="list-style-type: none"> • Introduction to Web Design • Adobe Photoshop • HTML/XHTML • Vector Based Drawing
<p><u>Bushra Hage</u> B.S. – Computer Science; Yarmouk University; Jordan</p>	<ul style="list-style-type: none"> • Electronic Documents • PHP

<p>Office Location: Remote</p>	<ul style="list-style-type: none"> • Electronic Authoring Tools • Structured Query Language (SQL) • Scripting for Web Design • Designing for E-Commerce • Adobe Photoshop • HTML/XHTML
<p><u>Eric Weinstein</u> A.A.- Liberal Arts and Science; Moorpark College, Moorpark, CA A.S. – Computer Science; Moorpark College, Moorpark, CA B.S. Computer Science; Sonoma State University, Rohnert Park, CA MBA- Business Administration; Woodbury University, Burbank, CA</p> <p>Office Location: Oxnard</p>	<ul style="list-style-type: none"> • PHP • Electronic Authoring Tools • Designing for E-Commerce • Scripting for Web Design • HTML/XHTML • Structured Query Language (SQL)
<p><u>Wesley Nimmo</u> M.S. –Management Information Systems, National University, CA B.A. – Political Science; UCLA, Westwood, CA</p> <p>Office Location: San Luis Obispo</p>	<ul style="list-style-type: none"> • Electronic Documents • PHP • Electronic Authoring Tools • Structured Query Language (SQL) • Scripting for Web Design • Designing for E-Commerce • Adobe Photoshop • HTML/XHTML
<p><u>Blake Monson</u> B.A.- Art, CSUCI, Camarillo, California A.A.- Liberal Arts & Sciences, Ventura College, Ventura, California</p> <p>Office Location: Oxnard</p>	<ul style="list-style-type: none"> • Introduction to Web Design • Adobe Photoshop • Vector Based Drawing • Scripting for Web Design • HTML/XHTML

Laurus College Addendum

Staff Listing*

James E. Redmond.....Chief Executive Officer, QE2 Systems
Dr. David E. AhnChief Executive Officer, Laurus College /
...../ Chief Academic Officer / Campus President San Luis Obispo
Cecilia MortelaVP of Student Programs / Campus President Oxnard
Jeffrey Redmond... School Chancellor /
...../ Director of Education Oxnard / LION Director
Melanie BryantDirector of Education San Luis Obispo
Amanda Cerrillo ...Director of Student Services/Deputy Title IX Coordinator
Marylou Turbush Student Advocate
Elizabeth Gutierrez..... Student Advocate
Arlene Velez Student Success
Chrisandra Castillo..... Peer Mentor Coordinator
Brendan Coyle..... Chief Operations Officer / Registrar
Leo Craven.....VP Strategic Planning
Victor Kernes.....Marketing and Design Coordinator
Lisa McClain Chief Financial Officer
Brent Green Director of Finance
Timothy Redmond Director of Financial Aid
Chris RusconiFinancial Aid Operations Manager
Celia EscuderoFinancial Aid Representative
Molly GonzalesFinancial Aid Representative
Gabby Millan.....Financial Aid Representative
Miranda KingFinancial Aid Representative
Jennifer DominyFinancial Aid Representative
Teresa Roll Financial Aid Loan Specialist
Susana Guerrero Director of Admissions
PJ Pangilinan.....Assistant Director of Admissions
Joe Avila Admissions Representative
Lindsey Leake..... Admissions Representative
Jose Morfin Admissions Representative
Joseph DeLoza..... Admissions Representative
Natallia Rusconi Admissions Representative
Jane Arreguin..... Admissions Representative
Jennifer CasillasDirector of Employer and Student Relations
Greg Gardner Career Services Coordinator
Holly Nash..... Career Services Coordinator
Ryan McClain.....Assistant Registrar
Ana Gelotti..... Title IX Coordinator/Director of Human Resources
Sarah SurLibrarian
Jesse Bates..... Assistant Librarian

* Remote and assigned on-site for both campus locations

Laurus College Addendum Updates

The following revisions have been made to the Laurus College Catalog (V3.4 v8-7-17, effective August 7, 2017):

VI) Programs at Laurus College (Pages 9-73)

Program Outlines and Course Descriptions were revised to reflect that, effective August 7, 2017, all courses taught at Laurus College are now 5 quarter credit hours. Students are encouraged to review this entire section and reach out to the Registrar registrar@lauruscollege.edu or (805) 267-1643 if they have any questions.

X) Tuition (Pages 87-88)

The following Schedule of Charges for Occupational Associate Degrees and Certificate Programs was revised to reflect that, effective August 7, 2017, all courses taught at Laurus College are now 5 quarter credit hours:

Occupational Associate Degree (Program Tuition and Fees Effective February 13, 2017):

Program Title	Credit Hours	Registration Fee	Lab Fees	Tuition	Total Program Costs*
Digital Arts and Computer Animation Occupational Associate Degree	100	\$100	\$3,000	\$30,000	\$33,100
Information Technologies and Network Systems Occupational Associate Degree	100	\$100	\$3,000	\$30,000	\$33,100
Medical Billing and Coding Occupational Associate Degree Program	100	\$100	\$3,000	\$30,000	\$33,100
Professional Business Systems Occupational Associate Degree Program	100	\$100	\$3,000	\$30,000	\$33,100
Web Design Occupational Associate Degree Program	100	\$100	\$3,000	\$30,000	\$33,100

**"Total Program Costs" represents both the total charges for a period of attendance and for the entire educational program.*

Certificate (Program Tuition and Fees Effective February 13, 2017):

Program Title	Credit Hours	Registration Fee	Lab Fees	Tuition	Total Program Costs*
3D Animation Certificate Program	80	\$100	\$2,000	\$24,000	\$26,100
Computer Networking Certificate Program	40	\$100	\$1,000	\$12,000	\$13,100
Information Technology & Service Professional Certificate Program	40	\$100	\$1,000	\$12,000	\$13,100
Medical Billing Certificate Program	40	\$100	\$1,000	\$12,000	\$13,100
Office Support Certificate	40	\$100	\$1,000	\$12,000	\$13,100
Professional Business Systems Certificate Program	80	\$100	\$2,000	\$24,000	\$26,100
Web Design Certificate Program	80	\$100	\$2,000	\$24,000	\$26,100

**“Total Program Costs” represents both the total charges for a period of attendance and for the entire educational program.*

The following revisions have been made to the Laurus College Catalog (V3.3 v4-11-17, effective April 11, 2017):

e) Attendance Policy (Page 79)

The following statement has been added to this section:

The dismissal process will begin if a student has not been in attendance or had academic interaction for fourteen consecutive days.

The following revisions were made to the Laurus College Catalog (V3.2 v2-28-17, effective February 28, 2017):

III) What is the Laurus Experience (a) Instructional Delivery Model, Page 6)

a) Instructional Delivery Model

~~Laurus College provides online and hybrid instruction that reflect an innovative delivery model. Instruction is delivered over the Internet through a synchronous and asynchronous e-learning platform using Moodle (Modular Object Oriented Dynamic Learning Environment) learning management system (LMS). Hybrid instruction combines online with face to face and/or kinetic modalities.~~

The class lecture delivery uses synchronous instruction on computer screens across all campuses. Teachers use this method to engage the learner through visual, auditory, and kinetic modalities. Teachers can instruct students across all four campuses and online at the same time. This innovative approach has been used for over 10 years.

These delivery models, hybrid and online, allow for flexibility in student scheduling, expanded course offerings, and greater commitment to successful completion of courses and programs. Distance education courses are delivered over the Internet through a synchronous and asynchronous e-learning platform using Moodle (Modular Object-Oriented Dynamic Learning Environment) learning management system (LMS). Moodle supports the virtual classroom. In addition to Moodle, the online courses use Adobe Connect, which supports the online classroom through synchronous live classroom lectures and labs. Adobe Connect allows for three-way communication between instructor and a class of students, among students, and between an instructor and an individual student. Features of Adobe Connect include recording of live classroom sessions and online group work by allowing the students in a live session to work in smaller breakout rooms. Instructors can monitor online lab activities and provide real-time constructive feedback.

IX) Standards of Satisfactory Academic Progress (Pages 82-87)

Satisfactory Academic Progress (SAP) is the minimum standard a student must achieve to be considered successfully progressing through their program of study in a timely manner.

The remainder of this section went through significant revisions. Students are encouraged to review this entire section and reach out to the Registrar registrar@lauruscollege.edu or (805) 267-1643 if they have any questions.

The following revisions were made to the Laurus College Catalog (V3.1.1 v2-7-17) for the 2017 Winter Term II (effective February 13, 2017):

Catalog Updates (Laurus College Catalog, Page 3)

Laurus College reserves the right to change any provisions of this catalog at any time.

~~Notice of such changes will be communicated in a revised catalog, an addendum or supplement to the catalog, or other written format. This catalog is updated, at a minimum, on an annual basis on or before December 5th of the current year. The most current version of this catalog is printed and made available at each campus location, and is posted on the Laurus College website (lauruscollege.edu). An electronic version of the catalog can also be requested via email: admin@lauruscollege.edu.~~

Updates to the catalog are released as needed. This catalog is updated, at a minimum, on an annual basis on or before December 5th of the current year. Major updates will have a change in primary volume number, such as from volume 3 to volume 4. Minor updates will have a change in subordinate volume number, such as from volume 3.01 to volume 3.02.

All updates will be posted on the Laurus College website (lauruscollege.edu), and will be announced via email to all students and staff through the Laurus College student portal. Students will be held to the standards of the catalog in effect when they enrolled, unless

notified by email. If you have any questions regarding the catalog or any addenda, please contact the Registrar's office at registrar@lauruscollege.edu.

II) What is the Laurus Experience (a) Instructional Delivery Model, Page 5)

The following section has been added:

b) Instructional Delivery Model

Laurus College provides online and hybrid instruction that reflect an innovative delivery model. Instruction is delivered over the Internet through a synchronous and asynchronous e-learning platform using Moodle (Modular Object-Oriented Dynamic Learning Environment) learning management system (LMS). Hybrid instruction combines online with face-to-face and/or kinetic modalities.

Program Length (Program Descriptions, Pages 8 thru 59)

The "Program Length" section within each Program Description will no longer include a reference to Clock Hours, rather all programs will be listed using their Credit Hours only.

V) Admissions to Laurus College (a) Admissions Requirements, Page 74)

~~Prospective students must have completed all necessary requirements for a high school diploma or its equivalent, and are required to provide proof of high school completion or G.E.D. scores prior to starting classes. Initial applications may be submitted by prospective students completing his or her junior or senior year of high school; however, applicants will not be permitted to begin classes until completion of all requirements for a high school diploma or G.E.D. equivalent. The School Chancellor is responsible for determining if an applicant has met all admission requirements.~~

Prospective students must have evidence of a high school diploma, or its equivalent, or verified evidence of having completed a post-secondary education degree. Initial applications may be submitted by prospective students completing his or her junior or senior year of high school; however, applicants will not be permitted to begin classes until submission of the appropriate documentation as referenced. The School Chancellor is responsible for determining if an applicant has met all admission requirements.

Laurus College Definition of Credit Hour and Term (Page 80)

The following statement has been moved from the 'Program Outline' section listed under each program description to the 'Laurus College Definition of Credit Hour and Term' section on Page 80:

"All courses meet for 60 clock hours unless noted otherwise."

Laurus College Definition of Credit Hour and Term (Page 80)

The following definition of a 'term' has been added to the 'Laurus College Definition of Credit Hour and Term' section:

“Programs at Laurus College are term-based. Each term is five (5) weeks in length with lecture classes meeting Monday through Thursday for two and one-half (2 ½) hours per day and lab classes meeting Friday for two (2) hours for a total of 12 hours per week for each class.”

h) Satisfactory Academic Progress (Pages 80-85)

Satisfactory Academic Progress (SAP) is the minimum standard a student must achieve to be considered successfully progressing through their program of study in a timely manner.

The remainder of this section went through significant revisions. Students are encouraged to review this entire section and reach out to the Registrar registrar@lauruscollege.edu or (805) 267-1643 if they have any questions.

h) Standards of Satisfactory Academic Progress (Pages 80-85)

Satisfactory Academic Progress (SAP) is the minimum standard a student must achieve to be considered successfully progressing through their program of study in a timely manner.

The remainder of this section went through significant revisions. Students are encouraged to review this entire section and reach out to the Registrar registrar@lauruscollege.edu or (805) 267-1643 if they have any questions.

i) Dismissal and Suspension (Page 85)

~~If a student fails to maintain the minimum academic standards for three consecutive evaluation periods, the student may face dismissal from the college. The student will be notified of the dismissal and will receive official notification by mail of the dismissal. The student may appeal the dismissal with the Chancellor up to the final day of the first week of classes for the following term.~~

~~If a student is academically dismissed and wishes to return to the college the student needs to submit a request for reentry to the Chancellor. The request will be evaluated and the student will receive official notification by mail if they will be able to return to the college. If the student returns to the college, the student will return on a probationary status and will be required to work closely with faculty and staff to ensure academic success during the remainder of their program.~~

~~Students may face suspension from class for reasons such as disruptive behavior, disrespectful behavior toward other students or instructors, or arriving for class under the influence of alcohol or illegal drugs. Notification of suspension will be mailed to the student as well as the Vocational Rehabilitation Counselor if applicable. A student who receives two (2) or more suspensions may be officially dismissed from the college.~~

Students may face suspension from class for reasons such as disruptive behavior, disrespectful behavior toward other students or instructors, or arriving for class under the influence of alcohol or illegal drugs. Notification of suspension will be mailed to the

student as well as the Vocational Rehabilitation Counselor if applicable. A student who receives two (2) or more suspensions may be officially dismissed from the college.

p) Current Schedule of Charges (Pages 88-89)

The following Schedule of Charges for Occupational Associate Degrees and Certificate Programs is effective as of February 13, 2017:

Occupational Associate Degree (Program Tuition and Fees Effective February 13, 2017):

Program Title	Credit Hours	Registration Fee	Lab Fees	Tuition	Total Program Costs*
Digital Arts and Computer Animation Occupational Associate Degree	90	\$100	\$3,000	\$30,000	\$33,100
Information Technologies and Network Systems Occupational Associate Degree	90	\$100	\$3,000	\$30,000	\$33,100
Medical Billing and Coding Occupational Associate Degree Program	90	\$100	\$3,000	\$30,000	\$33,100
Professional Business Systems Occupational Associate Degree Program	90	\$100	\$3,000	\$30,000	\$33,100
Web Design Occupational Associate Degree Program	90	\$100	\$3,000	\$30,000	\$33,100

**“Total Program Costs” represents both the total charges for a period of attendance and for the entire educational program.*

Certificate (Program Tuition and Fees Effective February 13, 2017):

Program Title	Credit Hours	Registration Fee	Lab Fees	Tuition	Total Program Costs*
3D Animation Certificate Program	69	\$100	\$2,000	\$24,000	\$26,100
Computer Networking Certificate Program	33	\$100	\$1,000	\$12,000	\$13,100
Information Technology & Service Professional Certificate Program	35	\$100	\$1,000	\$12,000	\$13,100
Medical Billing Certificate Program	37	\$100	\$1,000	\$12,000	\$13,100
Office Support Certificate	34	\$100	\$1,000	\$12,000	\$13,100
Professional Business Systems Certificate Program	70	\$100	\$2,000	\$24,000	\$26,100
Web Design Certificate Program	68	\$100	\$2,000	\$24,000	\$26,100

**“Total Program Costs” represents both the total charges for a period of attendance and for the entire educational program.*